

SUPPORT BULLETIN

TELEPHONE OPERATIONS

CATEGORY: NEW PRODUCTS BULLETIN No. _____
SUBJECT: BRIEF-RELIEF PORTABLE FIELD LAVATORY SYSTEM

REFERENCE: DATE:
CONTACT PERSON: PHONE NUMBER: EMAIL ADDRESS:

*

OSP DISTRIBUTION:
 CONSTRUCTION (OSP-CN)
 CUSTOMER ZONE (OSP-CZ)

ENGINEERING (OSP-EG)
 ALL (OSP-AL)

POST ON BULLETIN BOARD REMOVE AND FILE AFTER TEN DAYS

PURPOSE

This bulletin introduces a new product, the BRIEF RELIEF (TM) FIELD LAVATORY SYSTEM. This is a truly "portable porta-john" that can be used in any metro or field location. It sets up instantly, is compact and lightweight, and can be stored This minimum space in any vehicle. This product is manufactured by American Innotek, Inc.

Please remove and destroy Bulletin # from your binders.

REASON FOR INTRODUCTION

The BRIEF RELIEF FIELD LAVATORY SYSTEM is being offered as an alternative to unsanitary containers, to relieving oneself in public, or to having to use unsanitary public restrooms. The product is geared to outside plant personnel who do not have restrooms readily available.

The use of this product is strictly voluntary/this optional. It is NOT XYZ Corp.'s intention to require the use of this product in lieu of relief breaks for employees. It should be understood, however, that there are laws in all states that make it unlawful to urinate or defecate in public. Such acts can lead to Civil suits for both the employees and XYZ Corp.

XYZ Corp. has approved these new BRIEF RELIEF FIELD LAVATORIES to provide complete, safe, private, and truly portable restroom alternatives any time that sanitary permanent facilities are not available. In addition to providing convenience for the employees, this System also helps to control costs by:

- Reducing the possibility of personal injury to workers; i.e., full bladders cause distractions that can cause accidents.
- Reducing the repeated work of tearing down and resetting a job already in process to drive away to a restroom.
- Eliminating excess windshield time traveling to and from restrooms.
- Eliminating the need to provide portable toilets at cable damage sites for extended outages.

Updates to the XYZ Corp Operations Practices (XYZOP)) and Network Operations Support Bulletin Distribution List can be made by calling 000-000-0000.

NEW PRODUCT DESCRIPTION AND USE The BRIEF RELIEF (TM) FIELD LAVATORY SYSTEM (item ID 000000) is comprised of the Personal Privacy Tent, the Commode, and Brief Relief and Disposa-John disposable liners that contain specially formulated polymers and enzymes that convert urine and feces to safe, trash container, and landfill disposable products. Effective use of this System provides a convenient, personal, and sanitary toilet that reduces time away from the job and eliminates the possibility of civil, criminal or regulatory actions.

The PERSONAL PRIVACY TENT (Item ID 000000) is lightweight and compact, measuring 4' x 4' and standing 6' 6" tall when erected. With the umbrella-like design, it is easily and quickly popped up and torn down in less than two minutes, thereby saving time by being available, conveniently and quickly. The grey color and zippers that operate from the inside further ensure privacy. When necessary, the tent can be secured by stakes, ropes or weighted down on the bottom flaps. The tent material is water resistant and flame retardant. Folding down into its own small carry bag and weighing less than eight pounds, it can be stored conveniently in a vehicle.

The PORTA-QUICK RESTROOM (item ID 00000-00) is a heavy-duty bucket with locking lid. A full-sized, flexible rubber seat is provided for comfort and enhanced sanitation. The toilet seat, 3 Disposa-Johns, and 6 Brief Relief's are supplied inside the kit. Refills can be stored there as well.

The DISPOSA-JOHN (TM) (item ID 000-000) is the special liner for the Commode, and can be used by men or women for the safe containment of solid or liquid waste. Used Disposa-Johns are landfill approved and can be discarded with other trash in any standard trash receptacle. The Disposa-John is comprised of a heavy-duty plastic bag, a package of scientifically formulated compound, toilet paper, and an antiseptic towelette. The compounds consist of polymers to gel liquid, enzymes to break down urine or feces, and deodorizers to eliminate noxious odor. The antiseptic towelette provides a means of washing up. Directions for use are clearly printed on the bag. The BRIEF RELIEF (TM) Disposable Urine Pouch (item ID 000-000) is designed for convenient and safe use by men or women. Liquids enter the pouch through a one-way funnel. Contained in the pouch are polymers to instantly gel the liquid, enzymes to break the urine into its nutrients and amino acids, and a deodorizer to eliminate noxious odor. The design of the bag plus the gelling action result in a leak-proof container that is safe to be discarded after use in any standard trash receptacle and dumped into a landfill.

The DAILY RESTROOM KIT (Item ID 000-000) provides a day's need for one worker. It contains two BRIEF RELIEF and one DISPOSA-JOHN combined in one easy-to-use package.

NOTE: THE USE OF THESE PRODUCTS REQUIRE ALL EMPLOYEES TO EXERCISE GOOD JUDGMENT AS TO WHEN, WHERE, AND HOW THE PRODUCTS CAN BE USED SAFELY. ALL EMPLOYEES ARE RESPONSIBLE FOR THEIR PERSONAL CONDUCT TO ENSURE THAT THEY DO NOT VIOLATE PERTINENT LAWS AND/OR HEALTH STANDARDS.

Updates to the XYZ Corp.'s Operations Practices (XYZOP) and Network Operations